CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING

July 5, 2011

The City of Taylorsville City Commission held its regular meeting on Tuesday, July 5, 2011 at 5:00 p.m., at the City Hall Annex.

Present were:
Don Pay, Mayor
Beverly Ingram, Commissioner
Kathy Spears, Commissioner
Larry Waldridge, Commissioner

Staff present:
Steve Biven, City Clerk
Randy McConnell, Comptroller
Lisa Ware, Co-Treasurer
John D. Dale, Jr. City Attorney
Rick Jewell, Police Lieutenant

Item #1
Mayor Pay called the meeting to order at 5:00 p.m. He recited an opening prayer and also led in a reciting of the Pledge of Allegiance.

Item #2 ***Consent Calendar***

a) **Approval of Minutes**
1) June 7, 2011
2) June 15, 2011
3) June 23, 2011

Commissioner Ingram asks to look over the minutes from the June 15th meeting. She did not agree with the wording for the motion that Commissioner Nation made pertaining to Economic Development. She wanted to wait until Mr. Dale's first reading of the Interlocal Agreement.

b) **Payment of Bills**
1) General Fund June 2011
2) Water/Sewer Fund June 2011

c) **Economic Development Report**

Motion was made by Mayor Pay and seconded by Commissioner Spears to approve the minutes from the June 7th & June 23rd meetings and to approve the payment of the June bills. Motion carried with a vote of 4-0.

Item #3 –*Committee Reports*

a) **Main Street** – John Shircliffe was not yet in attendance.

b) **Engineering Projects** (Sisler-Maggard Engineering, PLLC)

1) Main Street- Insight has completed their relocation on June 23, 2011. AT&T is the only utility remaining. There is a 15 foot area that was not covered in the easement that we got for KU on Back Alley. The agency is working on an easement and he will get that signed by the school board. Mr. Sisler has sent the drawings and permits to the District Five office in Louisville for approval. Once approved, he will send it to Frankfort.

2) Reasor Street- Work on Reasor Street is complete.

3) Wastewater Treatment Plant – Much progress has been made over the last month and a half. Work is ahead of schedule.

a.) Change Order #2 was presented due to a gate valve that was added to the project at a cost of $2500.00. **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to approval of $2500.00 to purchase a gate valve. Motion carried with a vote of 4-0.**

b.) Change Order #3 is still in the discussion stage. The 12'' force main that is coming into the plant that is strapped to the bottom of the lagoon is now floating. Mr. Sisler is talking with Pace Construction about removing it. They gave Mr. Sisler a quote of $20,000.00 to remove the pipe. Of the twenty thousand dollars, 10,000.00 of it was the cost to drain down the lagoon. This issue is still in the discussion stage. Mr. Sisler asks the Commission what their thoughts were pertaining to using the city pump to pump out the lagoon. Once the Commission decides if they want to use their own pumps then Mr. Sisler can get some cost from Pace.

4) Sanitary Sewer Evaluation Study & Camera Update- There has been very little use of the camera to this point due to constant repair of the equipment. The Division of Water has extended the deadline for work to be completed until August 31, 2011. Mr. Compton will update the commission on the camera issues.

Item #4– ***Public Comments*** – There was no public comments.

Mr. Shircliffe arrived to discuss Main Street. He stated the commission might want to spend some money on street lights, benches, etc. for Phase II of Main Street. Mr. Shircliffe stated that the Main Street Manager position was going to need to be filled. The Main Street Committee was going to discuss the job description for the position. The commission wants to take a look at the description before making any decisions on the position.

Mrs. Arnold stated that she would like to meet with the commission to discuss the City Park proposal. She would like for everyone involved to sit down and have a working meeting instead of just a few minutes in front of the commission. The issue would have to be taken off the table by Commissioner Nation who was not in attendance. Mayor Pay stated that the commission would get back to the Main Street committee on the matter.

Item #5)-*Old Business*

a) I.T. Proposal- Clerk Biven stated there was a contract from Advanced Global Communications in the commissioner's packet. Clerk Biven introduced Chris

Meredith and Perry Moss, with Advanced Global. Mr. Meredith has had a meeting with some of the City employees. Clerk Biven read part of the contract that Advanced had written up. Mr. Meredith discussed some of the different companies that they work with. They have worked with Shelby County Fiscal Court, Baptist Hospital East and the Louisville Metro Police Department. He also discussed how they handled each of their customers. Mr. Dale stated he was concerned with the statements on page 12, numbers 9 & 10 regarding indemnification and attorney's fees as they pertain to municipalities. Mr. Meredith explained that they could change any item that was in the contract to best suit the City of Taylorsville. **Motion was made by Commissioner Spears and seconded by Commissioner Waldridge to accept the bid from Advanced Global for IT Support subject to the approval of the City Attorney. Motion carried with a vote of 4-0.**

b) City Web Site- Clerk Biven stated that the City web site had been created and there was a letter of acceptance in the commissioner's packets. He wanted the commissioner to take a look at the site and give him some feedback on it before they signed the acceptance letter. There are still some changes that need to be made, but he would like to have the site up and running by August 1st.

c) Personnel Policies- There was a meeting with Paul Combs about redoing all the job descriptions. The cost would be between $2000.00 and $2500.00. We would work with Mr. Combs on getting all the job descriptions rewritten. Everything would be brought back to the commission and to Mr. Dale before anything was approved. **Motion was made by Commissioner Spears and seconded by Mayor Pay to accept Mr. Combs' cost to work on the Personnel Policy. Motion carried with a vote of 4-0.**

d) Cemetery Update – Clean up has begun at the cemetery. Once all the work has been completed there will be a fence put up.

e) Appointment of Planning & Zoning Member- Minutes from the June 23rd meeting of Planning & Zoning were handed out by Mayor Pay. The minutes state that P&Z recommend that John Shircliffe be appointed to Planning & Zoning. Motion was made by Mayor Pay to accept the recommendation made by Planning & Zoning. Motion failed due to a lack of a second. This will now go back to Planning & Zoning for them to make the appointment.

f) Appointment of Tourism Board Member- Mayor Pay and Judge Karrer have been talking this issue over. Tourism requires a 7 member board and right now they only have 4 members. Tourism's next meeting is July 18, at 5:30 at Tanglewood Golf Course.

g) Other Business- Clerk Biven stated as per the contract with Annette King, she is to be paid by the City after the commission's meeting. The City is prepared to pay her this week.

Item #6) – ***New Business***

a) Department Reports

i) **Financial Report**- Randy McConnell

a. Cash Analysis & CD Report- Cash Analysis was in the commissioner's packets. There were some expenses in the Operation & Maintenance account due to the SSES study. Mr. Mc Connell handed out a deposit collateral analysis. He stated that the City has funds in three banks now and per the commission approval the

City purchased an additional depository bond in the amount of $50,000.00 at a cost of $50.00 per month. This gives us a surplus at Peoples Bank of $61,000.00 dollars.

b. Budget Report- Mr. McConnell stated that his report showed the "actual" versus the "budget" expenditures. He explained that there was a bill from Roc-Key that needed to be paid if the commission approved of the work performed then he would then accrue it back into June's total. There were no objections regarding payment to Roc-Key.

c. Overtime Report- Reports were in the commissioner's packets.

d. Inventory Report – Inventory was completed with a 99% accuracy. Mr. McConnell thanked the staff for all of their hard work in having such a successful outcome.

Mr. Bob Ryan will be here the week of July 25 for the audit.

ii) **Utility**- Harold Compton

a. Water

1) Water Quality Report – CCR Report is complete with no violations to report.

Cotton Lane work has been completed. Flushing, etc. still needs to be performed. He complimented the employees on their effort and accomplishment. The amount of line that was laid was about 1 ½ miles. There are a few residents that will need to be switched over to the new line.

Mr. Compton had a meeting with the State pertaining to the Blue Bridge. The discussion was about the utilities. The State is asking all the utilities for a plan or design for rerouting the water and sewer lines. The City needs to have Sisler-Maggard draw up the plans. The state will pay for all that work. The city will need to decide if we want to do the work or contract it out. Either way it has to be designed and turned into the Division of Water for approval and then to KDOT for their approval. Some commissioners ask where the new bridge was to be located. The Mayor asks Mr. Compton if it was mentioned what the cost to repair the Blue Bridge would be. The Mayor and Judge Karrer have met with District 5 and have asked that question and have never been given an answer. There are no other meetings currently set up pertaining to this issue.

b. Sewer – The sewer camera was sent for repairs but was not fixed. The City purchased a new camera and it broke. Mr. Compton had spoken with the company and they talked him through taking out the bad part. It has been placed in the mail and sent for repairs.

Mr. Compton mentioned that lagoons 2 & 3 at the sewer plant may need to have aerators put in them. He stated that there are not any aerators working at all in the lagoons. These can be purchased for about $6000.00. A 3 horsepower aerator would cost $5795.00 each and a 5 horsepower would cost $5895.00 each. Shipping would cost $592.00. Each lagoon would need to have two (2) aerators in them. We need six total but we can start with two. It would require a little bit of electrical work at a cost of $350.00 for each aerator. Total cost would be about $13,000.00. **Motion was made by Commissioner Ingram and seconded by Commissioner Spears to purchased two new aerators for the sewer plant. Motion carried with a vote of 4-0.**

Mr. Compton also stated that a new lawn mower has been purchased from County Wide in Elk Creek at a cost of $4999.00.

The commission recessed at this time.

iii) **Public Safety** – Lt. Rick Jewell was in attendance for Chief Lewis.

a) Police

1) Lt. Jewell stated that the monthly schedule and a run count for the month of June were in the commissioner's packets. He also mentioned that the department had 10 calls for attempted suicides.

Chief Lewis has checked on the cost of replacing the cassette player at the annex with a CD/DVD player. This would allow the meeting to be recorded on CDs.

Lt. Jewell stated that the Seatbelt Campaign was a success. The department received a $1500.00 grant for the campaign.

Officer Kenny Bledsoe and Lt. Jewell have written a grant and they were successful in receiving grants fund for other highway campaigns. This is not public knowledge yet, but Lt. Jewell wanted the commission to know. Chief Lewis will have more information on this grant in the August meeting.

b) Emergency Services

1) Hazard Mitigation Plan Update – Clerk Biven stated in the commissioner's packet was a copy of an old resolution that was adopted in 2005 pertaining to the KIPDA Regional Hazardous Mitigation Plan. Darrell Stevens is in the process of trying to fill out forms for a grant. He has asked that the commission approve an updated resolution regarding the plan. **Motion was made by Mayor Pay and seconded by Commissioner Waldridge to approve an updated resolution to the Hazardous Mitigation Plan. Motion carried with a vote of 4-0.**

Mayor Pay stated that there would be a meeting of the Emergency Management Services that will be held Wednesday, July 13, 2011 at 2:30 at the City Hall Annex.

iv) **General Government**

a) Streets – The trees on Garrard Street and landscaping at the Annex has been completed.

There are still some pothole issues. Mayor Pay questioned Mr. Compton about the City repairing some of the potholes. It was mentioned about speaking with Judge Karrer to see if they would include the City in their repairs of potholes out in the county. The potholes in front of old Country Mart were mentioned. Mayor Pay believes that property is owned by Kerry Carter who also owns the road behind Dairy Queen and Citizens Union Bank. Mayor Pay is to speak with Mr. Carter regarding this issue.

b) Other New Business – There was no new business at this time.

Item#7) - ***Legal***

a) Interlocal Agreement with County regarding EDA (1st Reading) – Commissioner Ingram questioned the motion to dissolve EDA. The original motion was made by Commissioner Nation. Mr. Dale understood that he was to draw up an

Interlocal Agreement. Commissioner Ingram had several questions pertaining to this issue. There needs to be further clarification on this matter. Clerk Biven to check the minutes on this issue. Commissioner Spears mentioned a letter that Mayor Pay signed pertaining to EDA as being premature. The minutes from the June 15 meeting have not been approved yet so the issue will be discussed at a later date.

b) Carry and Conceal Law at City Meetings – Mr. Dale had some discussion on this issue. He is still looking into the issue and hoping to have more information at the August meeting.

Item #8) ***Elected Officials Comments***

Commissioner Waldridge mentioned the Houston Court project. There is a meeting on July 13, 2011 regarding this issue.

AJOURN TO EXECUTIVE SESSION

Item #9) – **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to Adjourn to Executive Session under provisions of KRS 61.810 (1) (b) deliberations on the future acquisition or sale of real property by a public agency (c) Discussions of proposed or pending litigation against or on behalf of the public agency (f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried 4-0.**

RETURN TO OPEN SESSION

Item #10) - **Motion made by Commissioner Spears and seconded by Commissioner Waldridge to return to open Session. Motion carried with a vote of 4-0.**

Item 11)- **Motion was made by Commissioner Spears and seconded by Commissioner Waldridge to give Scott Williams a raise of 25 cents per hour for each of three certifications received. Motion carried with a vote of 4-0.**

ADJOURN MEETING

Item #12) – **Motion made by Commissioner Spears and seconded by Commissioner Waldridge to adjourn. Motion carried with a vote of 4-0.**

Don Pay, Mayor

Stephen A. Biven, City Clerk