

CITY OF TAYLORSVILLE
P.O. BOX 279
TAYLORSVILLE, KENTUCKY 40071
PHONE: (502) 477-3235
FAX: (502) 477-1310

Don Pay, Mayor

Larry Waldrige, Commissioner
Beverly Ingram, Commissioner

Nathan Nation, Commissioner
Kathy Spears, Commissioner

Dear Businessperson:

The City of Taylorsville is responsible for providing services to the residents of the community including police and fire protection, street maintenance, lighting and drainage. To insure that adequate funds exist to maintain such services that add to the quality of life, the city, through Ordinance No. 294 imposes an occupational license tax on persons who are employed and/or work in the city effective January 1, 2008. As stated in the ordinance, every person employed within the city limits shall be required to file and pay an occupational license tax for the privilege of engaging in such activities, measured by .75% of all wages and compensation paid for work done or services performed or rendered in the city.

Every employer making payment of compensation to an employee shall deduct and withhold the tax from the compensation and shall on or before the last day of the month following the close of each quarter make a return and report to the city on the forms provided for the upcoming calendar year. Accordingly, please complete the enclosed forms and return payment in conjunction with the schedule detailed below.

<u>QUARTER</u>	<u>SERVICE THROUGH</u>	<u>PAYMENT DUE DATE</u>
1 st	(January 1 – March 31)	April 30
2 nd	(April 1 – June 30)	July 31
3 rd	(July 1 – September 30)	October 31
4 th	(October 1 – December 31)	January 31

Also, every employer required to deduct and withhold the tax shall annually on or before February 28 of each year complete and file reconciliation as detailed in Section 4(5) of the ordinance.

If you have any questions or concerns please contact me or our administrative clerk Shelia Hardin by phone at 477-3235 ext. 102, or email at shardin@taylorsvillewater.org. The City of Taylorsville appreciates your cooperation.

Sincerely,

Stephen A. Biven
City Clerk.

CITY OF TAYLORSVILLE KENTUCKY QUARTERLY OCCUPATIONAL TAX RETURN
 INDIVIDUAL, SELF EMPLOYED OR EMPLOYER'S QUARTERLY WITHHOLDING OCCUPATIONAL TAX RETURN
NOTICE: THIS FORM MUST BE RETURNED WHETHER OR NOT YOU HAD EMPLOYEES DURING THIS QUARTER.

1. MUST ENTER NUMBER OF TOTAL EMPLOYEES TAXABLE EMPLOYEES
2. TOTAL SALARIES, WAGES, COMMISSIONS AND OTHER COMPENSATION PAID
3. LESS COMPENSATION PAID FOR SERVICES OUTSIDE OF CITY OF TAYLORSVILLE
4. TAXABLE EARNINGS (ITEM 2 MINUS ITEM 3)
5. ACTUAL TAX DUE IN QUARTER AT 0.75%
6. ADJUSTMENTS (PRIOR QUARTERS)
7. INTEREST (1% PER MONTH) AFTER DUE DATE
8. PENALTY (5% PER MONTH) AFTER DUE DATE
9. TOTAL TAXES DUE INCLUDING INTEREST & PENALTY

IF NO WAGES WERE PAID THIS QUARTER, MARK "NONE" AND RETURN THIS FORM WITH EXPLANATION.

I HEREBY CERTIFY THAT THE INFORMATION AND STATEMENTS CONTAINED HEREIN AND ANY SCHEDULES OR EXHIBITS ATTACHED ARE TRUE AND CORRECT.

SIGNED _____

OFFICIAL TITLE _____ / _____ DATE

TELEPHONE (502) 477-3235
 ORIGINAL - RETURN TO CITY OF TAYLORSVILLE
 Make Checks Payable To: CITY OF TAYLORSVILLE

ACCOUNT NO.	FOR QUARTER ENDED	DUE ON / OR BEFORE

NAME
 &
 ADDRESS
 OF
 EMPLOYER

Mail To: CITY OF TAYLORSVILLE
 P.O. Box 279
 Taylorsville, KY 40071