CUSTOMER SERVICE REPRESENTATIVE
FOR
THE CITY OF TAYLORSVILLE

The City of Taylorsville, located in Spencer County, Kentucky, seeks qualified applicant for the full-time position of Customer Service Representative to assist with administrative duties for the City of Taylorsville.

The successful applicant must be a graduate of an accredited high school, supplemented by two years of relative experience in customer service, utilities or finance. Additional education may be substituted for experience requirement. Bookkeeping experience and the ability to work with financial software is essential.

Starting salary based upon qualifications. Benefits include Health Insurance and Retirement System contributions. Must possess valid driver's license, be able to pass background check and drug test. Applicant must also be bondable.

Application deadline: June 16, 2014 at 4:30 p.m. Applications and a current job description are available at City Hall or online at www.taylorsville.ky.gov . Applications may also be mailed to City Hall, Attn: Steve Biven, City Clerk, at P.O. Box 279, Taylorsville, KY 40071. Phone: (502) 477-3235. Fax: (502) 477-1310. Email: sbiven@taylorsvillewater.org.

The City of Taylorsville is an Equal Opportunity Employer